

Placement Permit Early Childhood Education Year 1 Students

Congratulations and welcome to the Northern College Early Childhood Education program. A major component of this program is working directly with children throughout the two years you are with us. All students must complete a number of health and safety requirements to ensure their safety and the safety of the children. Once completed, students will receive their Placement Permit.

One of the first steps as a first-year student in this program is to complete the **Lab Pre-Approval** process. This includes a record of immunizations and certificates that confirms your readiness to work with children in our ECE Lab. It can take 1-4 months to complete immunizations in Canada, so it is strongly recommended that international students complete immunization requirements before arriving. Domestic students should begin the immunization process as soon as they have received their acceptance into the ECE program.

DEADLINES

Lab Pre-Approval: Fall 2025 Intake: **September 15**
Winter 2025 Intake: **January 24**

Placement Permit: Day 10 of your second semester

LAB PRE-APPROVAL

In order to be eligible to begin working with children in the ECE Lab, students will require Lab Pre-Approval from Marissa Dean. This pre-approval will be granted to students who meet **ALL THREE** of the following requirements:

1. Locate your Immunization Record
2. Complete the "Non-Medical Requirements" on page 3
3. Email Marissa Dean (deanm@northern.on.ca) to book an appointment to:
 - provide her with your Immunization Record
 - provide her with your "Non-Medical Requirements"
 - complete your TB Test(s)

In order to maintain Lab Pre-Approval, students are required to email Marissa Dean within 48 hours of every doctor's appointment or bloodwork appointment to:

1. share proof that they attended their appointment.
2. provide evidence of the results of their appointment (bloodwork/immunization receipts, etc.)
3. share their new appointment card (doctor's appointment and/or bloodwork)

Failure to attend and complete any healthcare appointments, or failure to complete any steps listed above will result in Lab Pre-Approval being revoked. *Additional fees may apply.

PLACEMENT PERMIT

Once students have received their Lab Pre-Approval from Marissa Dean, they will continue to work towards completing all required immunizations that are listed on page 2 of this document. Once completed, students will receive their Placement Permit.

PRE-PLACEMENT REQUIREMENTS CHECKLIST

MEDICAL REQUIREMENTS - *Students with certifications/requirements expiring must renew (before expiry) and provide updated documentation to Marissa Dean to continue to be eligible for ECE Lab and Fieldwork Placement.*

<p>Tetanus/Diphtheria/Pertussis Documented proof of primary series. Last dose within the last 10 years.</p>	<p>Met _____ Required _____ Met _____ Required _____</p>
<p>Polio Proof of complete series of vaccines</p>	<p>Met _____ Required _____</p>
<p>Measles, Mumps, Rubella (MMR) Documented proof of two vaccinations or blood work results showing immunity.</p> <p>Vaccination #1 Vaccination #2 Blood work showing immunity (if no vaccination record <u>only</u>)</p>	<p>Met _____ Required _____ Met _____ Required _____ Met _____ Required _____</p>
<p>Varicella Documented proof of two vaccinations or blood work results showing immunity</p> <p>Vaccination #1 Vaccination #2 Blood work showing immunity (only if no proof of 2 vaccinations)</p>	<p>Met _____ Required _____ Met _____ Required _____ Met _____ Required _____</p>
<p>Influenza Optional. Influenza immunization is not usually available until October and takes 2 weeks to become effective therefore students should obtain the vaccine as soon as it becomes available.</p>	<p>Met _____</p>
<p>COVID-19 Vaccination Receipts Required – Receipts for two doses required. Booster highly recommended</p> <p>Vaccination #1 Vaccination #2</p>	<p>Met _____ Required _____ Met _____ Required _____</p>
<p>Tuberculosis (Mantoux) – 2 Step TB Skin Test (+ 1-Step Test if required) Proof of a baseline 2-step TB Skin Test (TST) is required (valid for one year). If 2-Step TST was completed more than 12 months ago, please submit it along with a current 1 step TB test (also only valid for one year). A medical follow-up with chest x-ray is required if a person has EVER had a documented positive TB Skin Test. Chest x-ray is valid for four years. Skin Tests not required if you have a valid chest x-ray.</p> <p>TB 2 Step Skin Test TB 1 Step Skin Test Chest X-Ray (for positive test)</p>	<p>Met _____ Required _____ Met _____ Required _____ Met _____ Required _____</p>
<p>Hepatitis B Surface Antibody Serology – Mandatory. You must submit proof of Hepatitis B Surface Antibody blood test results</p>	<p>Met _____ Required _____</p>
<p>Hepatitis B Vaccinations – Proof of primary series of vaccinations is required if bloodwork does not show immunity. If your serology results show you are not immune, then primary series and/or boosters will be required. You can have up to 3 additional boosters. Blood work will be required after each booster. To obtain conditional clearance you will need to show proof that a booster has been administered</p>	<p>Primary Series Met _____ Required _____</p> <p>Booster Met _____ Required _____</p>

NON-MEDICAL REQUIREMENTS <i>*Students with certifications/requirements expiring during the placement period must renew (before expiry) and provide updated documentation to Verified by Synergy Gateway Inc. to continue to be eligible for placement. This will require another ERV Review and there will be a charge for this Review.</i>	
Vulnerable Sector Check – Employment (VSC) Visit your local police department’s website to request an online VSC. You will require a “Police Check Letter” from Emily Disley (disleye@northern.on.ca), which you should receive by the end of your first week of classes	\$70
Criminal Record Check from Home Country (International Students ONLY) Required – Does not expire. Must be issued January 1, 2024 or later	N/A
Workplace Hazardous Materials Information System (WHMIS) Required – Does not expire. Click here for link	\$30
Statement of Confidentiality – ECE Lab Required – Does not expire. Click here for form	Free
Behaviour Standards Contract Required – Does not expire. Click here for form	Free
CCEYA Self-Test (Schedule 1 and 4) Required – Does not expire. Click here for link	Free
International Study Permit (International Students ONLY) Required – Valid until date listed on certificate	N/A